

Safeguarding Policy



As an Ofsted registered childminder my fundamental responsibility is the welfare and well being of all children within my care. Demonstrating safe practice is a fundamental part of my work, and where possible, I increase children and young people's awareness of the need to keep safe.

Procedure

- I will abide by the Buckinghamshire Safeguarding Children's Board (BSCB) regulations as stated in the EYC (Early Years & Childcare) document. (September 2012) www.bucks-lscb.org.uk
- I undertake full Safeguarding training on a three yearly basis and I keep up to date with child protection issues and relevant legislation through Bucks Community Childminding Network (BCCN) training and by reading 'The Childcare Professional' the bimonthly childminders magazine.
Training was last attended 4TH December 2013
- My assistant attends 'Safeguarding for all' training on a three yearly basis.
- I have been checked by the Disclosure and Barring service (DBS) and will never leave an unregistered (not DBS) adult (over 16) alone with a child or children in my care.
- All my assistants have been DBS checked and also been judged by Ofsted to be a 'suitable person' to work with children.
- I hold responsibility for safeguarding. If any of my assistants have concerns, they know to bring them to me.
- I adhere to adult:child ratios as laid out in the Early Years Foundation Stage (copies of which are available from DSCF Publications on 08456022260)
- My assistants and I are aware of the four types of abuse, and understand how these may manifest themselves with a child in my care:

Physical,	Emotional,	Sexual,	Neglect
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- If a child arrives with injuries or has been involved in an incident or you have concerns about them, I need to know. I will then make a record on my accident/incident forms and ask you to sign it.
- All accidents/incidents, that occur whilst I am caring for your child, will be recorded and I will ask you to sign it and provide you with a copy.
- I will discuss concerns with the parent/carer, providing there is no risk to the child by doing this.

- If I have reason to believe that any child is at risk I will contact Social care (First Response if during working hours, or emergency social care out of hours) for advice or make a referral if appropriate.
- I will maintain confidentiality as far as possible (except where to do so may put a child at risk of harm)
- I keep a confidential written record of any concerns about possible child abuse or concerns about welfare and safety of a child.
- Where a child is subject to a child protection plan I will follow the advice of the allocated social worker.
- If an allegation is made against myself, a family member or any assistant I may employ, then I will notify the following agencies, as appropriate: **LADO** (Local Authority Designated Officer) within 24 hours, **Ofsted** as soon as it is reasonably practicable but at least within 14 days of the allegation being made. I realise that failing to do this would be committing an offence, following the Safeguarding Children Board procedures.
- I have a much more detailed BCCN Safeguarding Policy and Procedure, which I adhere to and can make available to parents when asked.

Use of Mobile Phones and other internet technology

My family computer is located in the living room. Children may have access to the internet, providing they ask me each time. I am able to oversee their activities on line, to ensure that any web content that they view is suitable for all the ages of children present.

I understand that mobile phones are an everyday part of life for parents and childminders and with that in mind have laid out my procedure for their use:

- I will ensure my mobile phone is fully charged and with me at all times in case of emergencies.
- I have the facility to take photographs on both my mobile phone and camera and will seek your permission to take any photographs of your child to record activities and share their progress with you.
- I will not publish any photographs of your child on any social networking sites or share with any other person without your permission.
- If your child has a mobile phone or camera that they wish to bring into the setting please let me know, so that we can work together to ensure the safety of all children in attendance.
- My own children have cameras on their DS and I pod. I require your permission for them to take photos of your child(ren)
- I have registered with the Information Commissioners Office as a data controller.

Childminder's signature		Date
Parent(s)' signature		Date